

## **Bohn Elementary School Title I, Part A School, Parent and Family Engagement Policy**

Bohn Elementary School with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

We believe that a partnership must exist between our parents and our school. We promote positive communication between the school and our students' homes. The school provides a variety of opportunities for parents to be involved in activities supporting our school. We believe teachers have a responsibility to provide the needed framework for parents to nurture their child's formal instruction at home. We will provide materials that can successfully be used at home to reinforce the academic success for children.

It is our goal to provide an atmosphere where parents can express their views and to assist in problem solving. We want parents to understand that we view them as joint policy and decision makers and plan to emphasize their roles as advocates. The following is a list of services and activities to promote parental involvement and provide additional support for student learning:

1. School staff will use a variety of communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instructions.
  - The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff, and parent volunteers. It includes school news, a calendar of school activities, and parenting tips relating to school achievement such as homework tips, organizational skills, and study skills.
  - The school will create a Web site that will keep parents up to date on all school events and activities. Also, parents can access their child's grades using a PIN number they receive at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff.
  - Each teacher will send home a folder containing student papers and work samples.
  - Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
  - The school will provide parents with report cards every trimester
  - Teachers will routinely send classroom newsletters with pertinent information and upcoming classroom and school events.

- The school will use the student handbook, school Web site, and parent orientation meetings about the School Wide Title I Plan (School Plan) and how to get a copy upon request.
2. The school will hold parent meetings, conferences, and activities regularly throughout the year to increase parental involvement and build staff capacity to engage in these types of efforts.
- These meetings will include parent-training sessions to help parents understand how to enhance their child's education (literacy nights, parenting workshops, Cafecito/Parent Café, etc.).
  - The meetings will be held at various times during the day or evening to better accommodate parents.
  - Outside speakers will provide parents with more information concerning ways to make their child's academic and social life more successful.
  - The school will hold an orientation for parents to inform them about the school's participation in the Title I programs and to encourage parents to be involved with reviewing and revising of the School's Title I Plan (i.e. ELAC, GATE Parent Advisory Committee, SSC, etc.).
  - Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals (parent conferences). Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.
  - The school will offer parents a special workshop each year to provide an explanation of the statewide assessment systems, standards, and other accountability measures.
  - The school will engage parents in many types of roles and activities to increase their involvement and support for student learning.
3. The school will provide information to parents about volunteer opportunities.
- The school will provide opportunities for parents and community members to support the instructional program through such programs as Reading Buddies, tutoring, classroom helpers, etc.
  - The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer effort during orientation of parents (Back To School Night). Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they

need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.

4. The school will work with parents to create a School-Parent-Student Compact.
  - School staff, parents, and students have a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.
5. The school will provide an opportunity for parents to engage in decision-making processes in regarding the school's Title I, Part A program.
  - The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
  - The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
  - The school will engage parents in decisions about the allocation of its Title I, Part A funds for parental involvement.
6. The school will engage parents in an evaluation of parental involvement efforts.
  - The school will engage parents in the annual evaluation of the Title I, Part A program's parental involvement efforts through an annual evaluation using a survey filled out by teachers, parents, and school staff. The Title I Committee, made up of teachers, parents, and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in numbers of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.
7. When is the policies reviewed?

- The parent Involvement policies are reviewed annually (in November) at the beginning of the school year and end of the school year (May) with School Site Council and ELAC committee.

Bohn Elementary School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on (pending SSC approval). The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before November 20, 2022.

#### Signature Page

Jacquelyn L. Nott, Principal, Bohn Elementary School

Name and Title of Authorized Official

Signature of Authorized Official

October 13, 2022

California Department of Education  
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